

# **SCHOOL DISTRICT OF NEW LONDON**

## **FUNDRAISING APPLICATION FORM**

All fundraising activities scheduled by school, student, and parent groups must be approved in advance by the school principal.

Complete and submit this form to the principal at least two (2) weeks prior to the start of your fundraising activity. A signed copy will be returned to you. The principal will contact the person named below if there is a need to discuss the appropriateness or timing of the fundraising activity or whether the activity is not approved.

Today's Date: \_\_\_\_\_

Organization/Group: \_\_\_\_\_

Organization/Group Sponsor/Advisor: \_\_\_\_\_

Fundraising Activity: \_\_\_\_\_

Please List Items Being Sold: \_\_\_\_\_

Beginning Date: \_\_\_\_\_ Approximate Ending Date: \_\_\_\_\_

Group Solicited:             School Only                       School/Community

Purpose for which funds will be used: \_\_\_\_\_

Anticipated Money: \_\_\_\_\_ Actual Money: \_\_\_\_\_

For student groups, all money must be counted and delivered daily to the school office where it will be kept in the safe. Money is not to be left in the classroom.

**I have read Policy 374 and will comply.**

\_\_\_\_\_  
Signature of Advisor

Approved             Not Approved

Dated: \_\_\_\_\_

\_\_\_\_\_  
Building Principal

cc District Office